



2021 Annual Work Plan (AWP)

Project Name: EU Support to the United Nations 'One UN Response Plan to COVID-19 in Nigeria'

1 January - 31 December 2021



Related SP Outcome (UNDP 2018-2022 Strategic Plan):		Signature Solution 3: Enhanced National Prevention and Recovery Capacities for a Resilient Society			
UNSDOC Outcome: 2		By 2022, Citizens coexist peacefully, enjoying increased resilience, higher state capacity for humanitarian response, and reduced incidence of armed and violent conflicts in the country/cross border			
CPD (2018-22) Outcome:		Governance Peace and Security; Inclusive Economic Growth; Environment and Sustainable Resilience			
CPD (2018-22) Output:		Output 1.4: No. of national institutions including CSOs/Networks with improved capacity for conflict prevention and peace building. Output 2.4 Number of national or sub-national development plans aligned on the SDG framework			
CPD Indicators, baseline and Targets:		Indicators:		Baselines:	
1		Number of people supported to recover, restore and protect livelihoods:		200,000 (M/F) (2017)	
2		Number of people who receive food assistance through in kind and cash-based vouchers:		3million (M/F) (2017)	
3		Reduced case fatality rate disaggregated by gender		3.4% against all confirmed cases	
Programme Unit:		UNDP CO			
Project Modality: (NIM/DIM)		DIM			
Brief Project Description:		The United Nations Development Programme (UNDP) has established a Basket Fund to support a "EU Support to the United Nations 'One UN Response Plan to COVID-19 in Nigeria'" with the objective to ensure optimum care of confirmed COVID-19 cases and contain the spread of the outbreak through an inclusive and nationally owned process and based on emerging best practices from previous health emergencies as well as other countries experiences during the COVID-19 crisis.			
Total Project Budget 2021 (US\$)		\$42,677,024		Total Donor Contributions: \$42,677,024	
UPAC Date:				Total UNDP Contributions:	
Agreed by Federal Ministry of Finance, Budget & National Planning:		Sign: 		Prince Clem Ikanade Agba Honourable Minister of State, Budget & National Planning Federal Ministry of Finance, Budget & National Planning	
Agreed by UNDP:		Sign: 		Mohamed Yahya Resident Representative United Nations Development Programme (UNDP) Nigeria	
		Total UNDP Contributions:		Funding Gap: \$0	

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Output 1: Improved rapid procurement of disease commodity packages for surveillance, prevention and control, and clinical management

Indicators:		Baselines:	Annual Targets:
1.1 Number of testing kits dispatched		15,000	150,000
1.2 Number of laboratories with testing capabilities (and existing laboratories with expanded testing capability)		13 (in 6 states)	15 (in 12 states)
1.3 Number of PPEs dispatched (information disaggregated by type of PPE)		4,800,000	15,000,000
1.4 Number of COVID-19 healthcare facilities with triage and treatment capacity (Adhering to IPC guidelines and SOPs specific for COVID-19 and National/WHO guidance on case management)		32	20 (of baseline)
1.5 % of acute health care facilities with isolation capacity (and adhering to IPC guidelines and SOPs specific for COVID-19)		16	50% (of baseline)

PLANNED ACTIVITY	ACTIVITY	2021				RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Funded	Unfunded	Total
		Q1	Q2	Q3	Q4							
Activity Result 1.1: Improved rapid procurement of disease commodity packages for surveillance, prevention and control, and clinical management	Activity Action 1.1.1 Procurement and distribution of medical supplies, equipment, hygiene products and medicines required to respond to the outbreak including prevention, treatment, control and case management.	\$320,000	\$500,000	\$1,000,000	\$200,000	UNDP	EU/ALIKO/S WITZ	28644 30089	72300 Materials and Goods 74700 Transport, Shipping and handle 71200 International 71300 Local Consultants	\$2,020,000	\$0	\$2,020,000
	Activity Action 1.1.2 Expand and support to surveillance at the state and local level for case detection, monitoring of the pandemic and detection for containing spread of the pandemic.	\$0	\$250,000	\$250,000	\$300,000	WHO	EU/ALIKO/S WITZ	28644 30089	72300 Materials and Goods 74700 Transport, Shipping and handle 71200 International 71300 Local Consultants	\$800,000	\$0	\$800,000
	Activity Action 1.1.3 Support establishment of additional new laboratories for testing through procurement of testing kits to expand scope in selected states.	\$500,000	\$250,000	\$250,000	\$100,000	WHO	EU/ALIKO/S WITZ	28644 30089	72300 Materials and Goods 74700 Transport, Shipping and handle 71200 International 71300 Local Consultants	\$1,100,000	\$0	\$1,100,000
	Activity Action 1.1.4. Rehabilitation/conversion of facilities & procurement of supplies to utilize as medical facilities, ICUs to expand capacity for isolation and treatment.	\$400,000	\$300,000	\$300,000	\$380,000	WHO	EU/ALIKO/S WITZ	28644 30089	72100 Contractual Services- Companies 71200 International 71300 Local Consultants	\$1,380,000	\$0	\$1,380,000

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	Activity Action 1.1.5 Supporting provision of basic health in prisons, including development of isolation, referral and care plans for inmates and prison officials and IDP/refugee camps support to minimize the introduction of infections as well as minimizing their effects should this happen:	\$500,000	\$1,000,000	\$400,000	\$400,000	UNICEF	EU/ALIKO/S WITZ	28644 30089	72100 Contractual Services- Companies 71200 International Consultants 71300 Local Consultants	\$2,300,000	\$0	\$2,300,000
	Activity Action 1.1.6. Ensure universal access to treatment for COVID-19 with full respect for human rights, gender equality and without stigma through analysis, advocacy and sensitisation.	\$100,000	\$100,000	\$100,000	\$100,000	UNDP	EU/ALIKO/S WITZ	28644 30089	75700 Training, Workshops and Conference 71200 International Consultants 71300 Local Consultants	\$400,000	\$0	\$400,000
	Facilities and Administration	\$145,000	\$192,000	\$184,000	\$118,400					\$640,000	\$0	\$640,000
	8% (GMSI)	\$1,965,600	\$2,597,000	\$2,484,000	\$1,598,400					\$8,000,000	\$0	\$8,000,000
	Subtotal Activity Result 1	\$1,293,200	\$2,287,000	\$2,434,000	\$1,598,400					\$8,640,000	\$0	\$8,640,000
	Output 1 Total											
	Output 2	Complementary ongoing Risk Communication Strategies for sustained community engagement and cooperation are supported [Gen2]										
		Indicators:										
		2.1 Number of integrated communication strategies strengthened										
		2.2 Number of public awareness campaigns on preventive measures and recovery interventions supported (disaggregate; addressed to women; persons living with disabilities; marginalized groups)										
		2.3 Number of individuals reached with risk communication and public engagement messaging (disaggregate; addressed to women; persons living with disabilities; marginalized groups)										
		2021										
		Q1	Q2	Q3	Q4							
	PLANNED ACTIVITY RESULTS					RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Funded - 2021	Unfunded - 2021	Total 2021
	Activity Result 2: Complementary ongoing Risk Communication Strategies for sustained community engagement and cooperation are supported					UNFPA	EU/CANADA	28644	74100 Professional Services 71200 International Consultants 71300 Local Consultants	\$1,800,000	\$0	\$1,800,000
	Activity Action 2.1 Co-create targeted messages disbursed through a range of mediums including television, radio, digital platforms such as social media, print media, at the community level and elsewhere leveraging Government at State Levels, Local Governments, Civic Leaders, women's organisations and networks, youth organisations, Religious and Traditional Leaders, creative sector Influencers to enhance public											
	Activity Action 2.2 Technical support provided to ensure risk communication and community engagement messages are contextualised to reach vulnerable groups including women, persons living with disabilities, the elderly, PLHIV and other marginalised	\$300,000	\$500,000	\$500,000	\$450,000	UNICEF	EU/CANADA	28644	71200 International Consultants 71300 Local Consultants	\$1,750,000	\$0	\$1,750,000
	Activity Action 2.3 Provide technical and logistical support to the NCCDC and the Presidential Task Force on COVID-19 in developing and packaging messages on mitigation of risk and recovery post COVID19.	\$350,000	\$300,000	\$300,000	\$300,000	WHO	EU/CANADA	28644	71200 International Consultants 71300 Local Consultants	\$1,150,000	\$0	\$1,150,000

	Activity Action 2.4. Provide training support on Risk Communication and Community Engagement for key stakeholders:	\$220,000	\$250,000	\$230,000	\$170,000	WHO/UNAIDS/UNWOMEN	EU/CANADA	28644	75700 Training, Workshops and Conference 71200 International Consultants	\$870,000	\$0	\$870,000
	Activity Action 2.5 Conduct regular analysis and assessments to monitor and evaluate impact of messaging and adjust as required:	\$250,000	\$270,000	\$700,000	\$100,000	UNICEF/UNFPA	EU/CANADA	28644	71200 International Consultants 71300 Local Consultants	\$1,320,000	\$0	\$1,320,000
	Facilities and Administration	\$121,600	\$121,600	\$186,400	\$121,600					\$551,200	\$0	\$551,200
	Subtotal Activity Result 2.	\$1,641,600	\$1,641,600	\$2,516,400	\$1,641,600					\$7,441,200	\$0	\$7,441,200
	Output 2 Total	\$1,641,600	\$1,641,600	\$2,516,400	\$1,641,600					\$7,441,200	\$0	\$7,441,200
	Output 3	Development of tailored and decentralized response strategies at state-level aligned to the coordinated framework at the Federal level is supported [Gen2]										
	Indicators:											
	3.1 Number of States that develop and are implementing contingency, response and recovery Plans (including those responding to secondary effects of COVID19)											
	3.2 Number of Local Governments that develop and are implementing contingency, response and recovery plans											
	PLANNED ACTIVITY RESULTS	Q1	Q2	Q3	Q4	RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Baselines:	Annual Targets:	
	Activity Result 3.	Activity Action 3.1 Provide technical support to States and Local Governments to develop COVID-19 contingency and response plans tailored to the local context and aligned to the broader Federal level framework at the Federal level is supported										
		\$1,000,000	\$1,250,000	\$500,000	\$1,000,000	WHO/UNICEF/UNAIDS	EU	28644	71300 Local Consultants	\$3,750,000	\$0	\$3,750,000
		\$1,000,000	\$1,000,000	\$3,230,000	\$3,000,000	WHO/UNICEF/UNAIDS	EU	28644	72300 Materials and Goods 71200 International Consultants 71300 Local Consultants	\$8,230,000	\$0	\$8,230,000
	Facilities and Administration	\$160,000	\$180,000	\$298,400	\$320,000					\$958,400	\$0	\$958,400
	Subtotal Activity Result 3.	\$2,160,000	\$2,430,000	\$4,028,400	\$4,320,000					\$12,938,400	\$0	\$12,938,400
	Output 3 Total	\$2,160,000	\$2,430,000	\$4,028,400	\$4,320,000					\$12,938,400	\$0	\$12,938,400
	Output 4	Access to essential health services are maintained through socio-economic analytics, and pro-active early recovery, and social protection activities, targeting vulnerable groups [Gen2]										
	Indicators:											
	4.1 Number of households reached with cash transfers during the period disaggregated by gender											
	4.2 Number of health care facilities providing health services (including routine immunization) in line with the revised/new health investment framework											
	4.3 Number of peacebuilding and conflict transformation initiatives addressing post COVID-19 residual and emerging risks											
	4.4 Number of IDPs (and refugees as applicable) provided with livelihood opportunities in conflict affected and humanitarian contexts (in DP and refugee camps) disaggregated by gender											
	PLANNED ACTIVITY RESULTS	Q1	Q2	Q3	Q4	RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Baselines:	Annual Targets:	
	Activity Result 4: Access to essential health services maintained	\$2,000,000	\$2,000,000	\$3,000,000	\$3,500,000	UNDP/UNWOMEN/UNFPA	EU/MAC/BIL L&MELUNDA	28644	72100 Contractual Services-Companies 71200 International Consultants 71300 Local Consultants	\$10,500,000	\$0	\$10,500,000
	Activity Action 4.1.1 Provide support for continued essential health services including reproductive and maternal health care, through the deployment and protection of medical personnel, medicines, diagnostics, PPEs, and rehabilitation of WASH and other essential facilities:	\$2,000,000	\$2,000,000	\$3,000,000	\$3,500,000					\$10,500,000	\$0	\$10,500,000
	Output 4 Total	\$2,000,000	\$2,000,000	\$3,000,000	\$3,500,000					\$10,500,000	\$0	\$10,500,000
	2021											
	Total 2021											

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PLANNED ACTIVITY RESULTS	ACTIVITY	Q1	Q2	Q3	Q4	RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Funded - 2021	Unfunded - 2021	Total 2021	
Facilities and Administration										\$0.00	\$0.00	\$0.00	
Subtotal Activity Result 4.		\$2,000,000	\$2,000,000	\$3,000,000	\$3,500,000					\$10,500,000	\$0	\$10,500,000	
Output 5	Capacities for R&D and Modelling are strengthened [Gen2]												
Indicators:													
5.1 Number of researches and modelling activities conducted, and their results translated into policy action during and after the crisis 2021										Baselines:	2	Annual Targets:	15; 10
Activity Result 5: Pro-active early recovery, social protection and cohesion is enhanced, targeting vulnerable groups supported	Activity Action 5.1 Conduct COVID-19 gender sensitive political, social, economic, environmental, conflict, and security impact analysis to inform policy options for health responses, economic recovery, social safety nets system, prevention of recurrence, mitigation of conflict and other elements.	\$0	\$0	\$0	\$0	UNDP	EU	28644	71200 International Consultants 71300 Local Consultants 74200 Audio Visual&Print Prod Costs	\$0	\$0	\$0	
	Activity Action 5.2 Initiate socio-economic measures, such as cash transfers, food distribution, employment generation, livelihood opportunities, support to SMEs community cohesion, psychosocial support including other social protection measures to vulnerable groups.	\$0	\$0	\$0	\$0	UNDP	EU	28644	72600 Grant 71600 Travel 71300 Local Consultants	\$0	\$0	\$0	
	Activity Action 5.3 Supporting manufacturing and distribution agents in country who are engaged with essential medical supplies such as disinfectants, hand sanitizers, masks and medical equipment.	\$0	\$0	\$0	\$0	UNDP	EU	28644	71200 International Consultants 71300 Local Consultants 74200 Audio Visual&Print Prod Costs	\$0	\$0	\$0	
	Activity Action 5.4 Support the activation of conflict early warning systems and their repositing for detection and referral of COVID-19 related tensions.	\$75,000	\$0	\$0	\$0	UNDP	EU	28644	71200 International Consultants 71300 Local Consultants 74200 Audio Visual&Print Prod Costs	\$75,000	\$0	\$75,000	
Facilities and Administration 8% (GMS)		\$6,000	\$0	\$0	\$0					\$6,000	\$0	\$6,000	
Subtotal Activity Result 3.1		\$81,000	\$0	\$0	\$0					\$81,000	\$0	\$81,000	
Support 3 Total		\$81,000	\$0	\$0	\$0					\$81,000	\$0	\$81,000	

Output 6	Coordination of partnerships and mobilisation of resources for collective response are improved [Gen2]		Indicators:				Baseline:	Annual Targets:
6.1 Number of presidential taskforce's intersectoral coordination fora conducted per quarter (aggregated annually)						10	45	
6.2 The COVID-19 Basket Fund management arrangements in Place						0	1	
6.3 Amount of financial resource committed by donors in support to COVID-19 in Nigeria through the one UN basket:						2,300,000	100,000,000	

PLANNED ACTIVITY RESULTS	ACTIVITY	2021				RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Funded - 2021	Unfunded - 2021	Total 2021
		Q1	Q2	Q3	Q4							
Activity Result 6: Coordination of partnerships and mobilization of resources for collective response are improved	Activity Action 6.1 Provide technical and operational support to the Presidential Task Force on COVID-19 response;	\$0	\$0	\$0	\$0	UNDP	EU	28644	74200 Audio Visual&Print Prod Costs 75700 Training, Workshops and Conference 72500 Supplies 71200 International Consultants 71300 Local Consultants	\$0	\$0	\$0
	Activity Action 6.2 Provide technical support to UNCT/HCT coordination mechanisms to effectively support the national COVID-19 response including resource mobilisation and partnership development;	\$0	\$0	\$0	\$0	UNDP	EU	28644	74200 Audio Visual&Print Prod Costs 75700 Training, Workshops and Conference 72500 Supplies 71200 International Consultants 71300 Local Consultants	\$0	\$0	\$0
	Activity Action 6.3 Manage the UN Joint Basket Fund for COVID-19 response.	\$10,000	\$10,000	\$10,000	\$20,000	UNDP	EU	28644	74200 Audio Visual&Print Prod Costs 75700 Training, Workshops and Conference 72500 Supplies 71600 Travel 71200 International Consultants 71300 Local Consultants	\$50,000	\$0	\$50,000
Facilities and Administration 8% (GMS)		\$800,000	\$800,000	\$800,000	\$1,600,000					\$4,000,000	\$0.00	\$4,000,000
Subtotal Activity Result 6:		\$10,800	\$10,800	\$10,800	\$21,600					\$54,000	\$0	\$54,000
Output 6 Total		\$10,800	\$10,800	\$10,800	\$21,600					\$54,000	\$0	\$54,000

Output 7 M&E and Communication Cost

Indicators: 2021

Baselines:

PLANNED ACTIVITY RESULTS	ACTIVITY	2021				RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Funded - 2021	Unfunded - 2021	Total 2021
		Q1	Q2	Q3	Q4							
Activity Result 7: M&E and Communication Cost	Visibility & Communication		\$10,000	\$10,000	\$10,000	\$10,000	UNDP	30089	74400 Miscellaneous Operating Expens 71200 International Consultants	\$40,000	\$0	\$40,000
		Monitoring, Evaluation, Audit and Reporting	\$15,000	\$15,000	\$15,000	\$10,000	UNDP	30089	72500 Supplies 71600 Travel 74100 Professional Services 71200 International Consultants 71300 Local Consultants	\$55,000	\$0	\$55,000
Facilities and Administration 8% (GMS)		\$2,000	\$2,000	\$2,000	\$1,600				\$7,600	\$0	\$7,600	
Subtotal Activity Result 7		\$27,000	\$27,000	\$27,000	\$21,600				\$102,600	\$0	\$102,600	
Project Management		\$37,000	\$37,000	\$37,000	\$21,600				102,600		102,600	

Project Management, Administrative Costs, Evaluations and Monitoring	ACTIVITY	2021				RESPONSIBLE PARTY	Donor	Fund Code	Budget Account & Description	Funded - 2021	Unfunded - 2021	Total 2021
		Q1	Q2	Q3	Q4							
Project Management, Administrative Costs, Evaluations and Monitoring	Project Manager (P4)	\$45,000	\$45,000	\$45,000	\$45,000				\$180,000	-	\$180,000	
	Grant Administrator (NOB)	\$10,000	\$10,000	\$10,000	\$10,000	EU/NAAC/BIL		72500 Supplies	\$40,000	-	\$40,000	
	Project Finance Specialist (NOC)	\$15,000	\$15,000	\$15,000	\$15,000	L&M/EU/INDA/ SWITZ/CANNA DA		74100 Professional Services	\$60,000	-	\$60,000	
	Project Logistics Associate (NOA)	\$7,000	\$7,000	\$7,000	\$7,000		28644	71200 International Consultants	\$28,000	-	\$28,000	
	Admin/ Finance Associate (NOA)	\$0	\$0	\$0	\$0			71300 Local Consultants	\$0	-	\$0	
	Monitoring, Evaluation and Reporting Officer (NOC)	\$0	\$0	\$0	\$0	UNDP			\$0	-	\$0	
	Procurement Analyst (NOB)	\$0	\$0	\$0	\$0				\$0	-	\$0	
	Drivers (2) (SB-1)	\$0	\$0	\$0	\$0				\$0	-	\$0	
	Office supplies and ICT equipment	\$3,000	\$3,000	\$3,000	\$3,000				\$12,000	-	\$12,000	
	Facilities and Administration 8% (GMS)	\$6,400	\$6,400	\$6,400	\$6,400				\$0	-	\$0	
Subtotal Project Management		\$86,400	\$86,400	\$86,400	\$86,400				\$410,356,000	\$0	\$410,356,000	
Project Subtotal		\$7,972,400	\$8,787,800	\$12,153,000	\$11,189,600				\$41,035,600	\$0,000	\$41,035,600	
Audits and HACT Assessments (1%)												
M&E Costs (2%)												
Communication Costs (1%)												
PROJECT GRAND TOTAL 2021									42,677,024.00	\$0	42,677,024.00	

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Management Arrangements	
Project Board	A Basket Fund Project Board will be established to be co-chaired by the Chairperson of PTF and the Resident Coordinator/Humanitarian Coordinator (RC/HC). The Project Board provides strategic guidance and oversight on the direction and execution of the Basket Fund. The Project Board will be consisting of representatives of the PTF on COVID-19 Response, relevant Government agencies, contributing donors and the UN (Please refer Figure 3). The Project Board will be supported by a Technical Committee established for providing technical oversight over the design, implementation, monitoring, evaluation and reporting of the project. Other relevant donors (implementing COVID-19 response activities outside of the Basket Fund), and representation from civil society/media and the private sector may be invited at the Board's discretion as observers and be called upon to provide technical and operational clarity on implementation of the national COVID-19 response plan, on which they are collaborating with UNDP. The project governance structure and the Terms of Reference (ToRs) of the Project Board and the Technical Committee are given below.
United Nations Development Programme (UNDP)	UNDP serves as the lead IA for the project and serves as backstopper, disbursing funds for implementation of activities and also as the Fund manager.
Beneficiaries:	The direct beneficiaries will be the Presidential Taskforce (PTF), Ministry of Health (MOH), and the Ministry of Humanitarian Affairs, Disaster Management and Social Development (MHADMSD) and States where these activities will be implemented. The final beneficiaries are those citizens living in States where this intervention will be implemented. This Project has a specific focus on the most vulnerable and include women and adolescent girls, the Elderly, persons with disabilities, IDPs/refugees, prisoners/detainees, orphans/street children/unaccompanied children and people living with HIV/AIDS.
Donors	The total cost of the proposed project is 90 million USD (include amount in EUR also), of which EUR 49.5 million are expected to be funded by European Union. UNDP as Coordinating Agent will manage the Basket Fund within its existing staff capacity and Country Office structure. The cost of staff delivering the Basket Fund will be covered by the UN. The project will also be implemented through UN Agencies in Nigeria using their existing staff. UNDP will draw on resources from HQ and their Regional Service Centre for Africa remotely until the restriction is over. In addition, to support the delivery of the activities under each of the six outputs, international and local short-term technical experts (such as epidemiologists, databases experts, socio-economic and livelihood experts, risk communication experts, strategic response advisors, medical waste management etc.) will be recruited as consultants as and when required during the project implementation and will be provided with essential logistical support such as ICT equipment, communication, supplies, internet connectivity
Partnership and Collaboration:	The project will establish partnerships with a broad range of national, sub-national, regional and international stakeholders. In the implementation of the project, The UN in Nigeria will work with the key national responsible partners that include the Presidential Task Force (as the mechanism coordinating all COVID-19 response efforts in Nigeria); Ministry of Health and NCDC – as the technical leads for epidemiology and surveillance, case management, prevention and control; NEMA coordinating preventive enforcement measures, including security, mass care, logistics and protection services; NPHQDA who have a mandate in ensuring maintenance of primary care; Ministry of Information and Culture coordinating risk communication and community engagement and the Ministry of H&C/MSD to ensure a coordinated effort in using the national social protection framework and the social registry in the response to the crisis. Further, the project work with relevant state government counterparts and will collaborate with UN agencies, bilateral development organizations, the private sector, media and CSOs/NGOs supporting the COVID-19 response. UNDP will leverage on its integrator role and convening power, credibility, coordination capability, and Basket Fund management knowhow and experience to this project.
Audit Arrangements	The COVID-19 Basket Fund will be subject to the internal and external auditing procedures provided for in the financial regulations, rules and directives of UNDP. The audit of UNDP activities is carried out by external and/or internal auditors •External audit: fulfilled by the United Nations Board of Auditors (BOA); and •Internal audit: assigned to the Office of Audit and Investigations (OAI)
M&E Arrangements	UNDP will establish a permanent internal, technical and financial monitoring system for the Basket Fund and will elaborate quarterly progress and financial reports for the Project Board. Each report will provide an accurate account of implementation of the Basket Fund, difficulties encountered, changes introduced, as well as the degree of achievement of its results (outputs and direct outcomes) as measured by corresponding indicators, using as reference the log frame matrix (which will be further developed upon approval of the Project). Reports will be laid out in such a way as to allow monitoring of the means envisaged and employed and of the budget details for the Fund. The final reports, narrative and financial, will cover the entire period of the implementation of the Fund. A mid-term evaluation will be carried out via independent consultants contracted. The mid-term evaluation will be carried out for problem solving and learning purposes, in particular with respect to a) the adaptive and iterative approach the Basket Fund will take to ensure the log frame and results matrix remain valid. The mid-term evaluation report will be shared with the Government authorities and donor partners. The Project Board will analyse the conclusions and recommendations of the evaluations and, where appropriate, decide on the follow-up actions to be taken and any adjustments necessary, including, if indicated, the reorientation of the Basket Fund. The COVID-19 Basket Fund will implement monitoring and evaluation conduct, in accordance with UNDP's programming policies and procedures.
Within the annual cycle	<ul style="list-style-type: none"> - On a quarterly basis, a quality assessment shall record progress towards the completion of key results, based on quality criteria and methods captured in the Quality Management structure. - An Issue Log shall be activated in Atlas and updated by the Project Manager to facilitate tracking and resolution of potential problems or requests for change. - Based on the initial risk analysis submitted (Section VIII), a risk log shall be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation. - Based on the above information recorded in Atlas, a Project Progress Reports (PRR) shall be submitted by the Project Manager to the Project Board through Project Assurance, using the standard report format available in the Executive Snapshot. - A project lesson-learned log shall be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project - A Monitoring Schedule Plan shall be activated in Atlas and updated to track key management actions/events - Quarterly Project Board meetings shall be convened to support and monitor progress. The Project Board is responsible for strategic direction, policy guidance and oversight of the project with a major responsibility to ensure that key lessons learned during implementation inform subsequent activities.

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Annually	<ul style="list-style-type: none">- Annual Review Report. An Annual Review Report shall be prepared by the Project Manager and shared with the Project Board and the Outcome Board. As minimum requirement, the Annual Review Report shall consist of the Atlas standard format for the QPR covering the whole year with updated information for each above element of the QPR as well as a summary of results achieved against pre-defined annual targets at the output level.- Annual Project Review. Based on the above report, an annual project review shall be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Board and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.- Mid-term Evaluation. A mid-term evaluation will assess the performance of Phase II of the project after all the 139 CSOs complete about half their term (1 year). The evaluation will provide relevant recommendations for the improvement of ongoing Phase II activities, and a possible subsequent phase.
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Legal Context
Consistent with the Article III of the Standard Basic Assistance Agreement (SBAA), the responsibility for the safety and security of the implementing partners and its personnel and property, and of UNDP's property in the implementing partners' custody, rests with the implementing partner. The implementing partners shall:

- a) Put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) Assume all risks and liabilities related to implementing partner's security, and the full implementation of security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement. The implementing partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.